

Dear Recodo del Rio Homeowners, (PLEASE FORWARD TO YOUR TENANT)

In light of the recent fire in our community, we would like to take this opportunity to remind everyone of several important fire safety rules as well as some recommended precautions to help reduce fire risks. These reminders are intended to help protect you, your neighbors, and our community.

Grills, Propane & Open Flames

- Per insurance requirements, grills and other open-flame devices **are prohibited within 10 feet of a building**.
- Do not store grills or other open-flame devices within 10 feet of the building, even when they are not being used. This applies whether or not a propane tank is attached to the grill.
- Propane tanks and other flammable materials should always be stored and handled safely and away from ignition sources.
- Please never leave a grill, candle, fire-producing appliance, or other open flame unattended.

Smoke & Carbon Monoxide Detectors

- Please take a few minutes to **test every smoke detector and carbon monoxide detector in your unit**.
- Replace batteries as needed and replace any detector that is no longer functioning properly.
- Smoke and carbon monoxide detectors generally have a limited-service life. If your detectors are more than 7-10 years old, they should be replaced. Please check the manufacturer's recommended replacement date and replace them as appropriate.
- Do not disable or remove detectors, even temporarily.

Smoking

While the Association does not have a smoking restriction at this time, we are asking residents to **voluntarily refrain from smoking on balconies, decks, and other areas immediately adjacent to the buildings**. The Board is currently considering whether to incorporate this restriction into the Association's Rules and Regulations.

If you do smoke:

- Please use a proper, fire-resistant receptacle for cigarette disposal.
- Fully extinguish cigarettes and other smoking materials before disposal.

- Never discard cigarette butts in landscaping, mulch, planters, grass, trash containers, or over a balcony or deck railing.

Fire Extinguishers

The Association strongly recommends that every unit have an **accessible and properly rated fire extinguisher**.

- Make sure everyone in your household knows where the extinguisher is located.
- Check it periodically to make sure it has not expired or lost pressure.

Emergency Escape Planning

Residents are encouraged to consider keeping an **emergency fire escape ladder** in an appropriate location.

Take a few minutes with everyone in your household to:

- Identify more than one possible exit from your unit.
- Determine where you would meet outside in an emergency.
- Make sure windows and doors that may be needed for emergency evacuation can be opened.
- Make sure everyone knows to **get out first and call 911 from a safe location** if there is a fire.

Owners With Tenants

Owners are responsible for making sure their tenants are aware of the Association's Rules and Regulations. Please forward this notice to your tenants and make sure they understand these important fire safety rules and precautions.

Fire prevention is everyone's responsibility. A few minutes spent checking detectors, relocating a grill, inspecting a fire extinguisher, or discussing an emergency exit plan can make a significant difference.

Sincerely,

**Recodo del Rio Owners Association
Durango Property Management, Inc.**